

CONSTITUTION/ BY-LAWS

CY-FAIR HIGH SCHOOL BAND BOOSTERS

ARTICLE I. NAME

The name of the organization shall be the Cy-Fair High School Band Boosters, hereinafter known as Band Boosters.

ARTICLE II. PURPOSE

The Association is organized exclusively for charitable, educational, religious, or scientific purposes within the meaning of Section 50 1(c) (3) of the Internal Revenue Code.

Provide financial support as deemed necessary by the School.

Provide chaperone assistance as required

Give Moral and spiritual support to the goals and purposes of the band.

ARTICLE III. MEMBERSHIP

Section 1 – Eligibility

The parent(s) or guardian(s) of any Cy-Fair band student shall be eligible for membership upon payment of annual dues.

Section 2 – Dues and Term of Membership

The annual dues shall be \$ 10.00 per family and \$ 5.00 per single parent or guardian. A member in good standing is any member whose annual dues have been paid.

The term of membership in the Band Boosters is from date of dues payment to the following August 1st.

Section 3 – Voting

There shall be one (1) vote per individual member in good standing

There shall be two (2) votes per family provided two members in good standing from that family are present to cast said votes.

Section 4 – Non-voting Members

Any person who is not a parent or guardian of a Cy-Fair band student may participate in Band Booster activities and may become a non-voting member by paying the annual dues.

ARTICLE IV. OFFICERS AND THEIR ELECTION

Section 1 – Titles

The officers shall be President, Vice-President, Secretary, and Treasurer.

Section 2 – Terms of Office

The following officers will be elected for a term of one (1) year, at a meeting of the general membership in April or May of each year:

Vice-President (succeeds to President in school year following election) will be elected for a term of one (1) year.

The following officers will be elected for a term of two (2) years, at a meeting of the general membership in April or May of each year:

Secretary and Treasurer

The term of office shall be in effect from June 1 through May 31. Should a vacancy occur during the elected office term, the vacancy shall be filled at the next regular meeting or a special meeting of the Executive Board.

Section 3 – Nominating Committee

A nominating committee, consisting of three (3) Band Booster members in good standing, shall be appointed annually by the Vice-President and the Director of Bands. Current officers of the Band Boosters may not serve as members of the nominating committee

The nominating committee must submit a written report to the Vice-President listing one nominee for each office to be filled. The report must be signed by a majority of the members of the nominating committee. If the nominees are not approved by the Vice-President and Band Director, they may request the nominating committee submit another report with a list of alternate names.

A married couple shall be considered as one nominee for purposes of holding office.

ARTICLE V. EXECUTIVE BOARD

Section 1 – Membership

The Executive Board shall consist of the elected officers and the chairperson of the following committees:

- Fund Raising
- Hospitality
- Spirit Items
- Publicity
- Sewing
- Historians
- Pit Crew
- Spring Auction
- Marching Practice Support
- Telephone
- Color Guard

Section 2 – Committees

The President shall appoint the committee chairperson. Any member in good standing shall be eligible for committee membership and/or committee chairperson.

ARTICLE VI. DUTIES

Section 1 – Duties of Officers

President

- Presides at all Band Booster meetings.
- Oversees all aspects of the Band Booster program.
- Calls meetings of the membership and Executive Board when necessary.
- Serves as ex-officio member of all committees except nominating committee.

Vice-President

- Assume the duties of the President in his/her absence.
- Assist the President as required.
- Provide chaperone assistance to the band as requested by the Band Director.
- Keeps track of volunteer hours.
- Observe all activities of the Band to prepare for being President.
- Develop list of Band Booster Assets and keep track of them.

Secretary

- Record minutes of all Executive Board and general membership meetings.
- Prepare correspondence of the Band Boosters in coordination with the President and/or Executive Board.
- Prepare Booster Newsletters.

Treasurer

- Record all Band Boosters financial matters; reports on them to the Executive Board and general membership; submit annual financial statement for review by the Executive Board and/ or audit committee appointed by the President.

Section 2 – Duties of Committees

Fund Raising

- Coordinate all Band Booster fund raising projects.

Hospitality

- Responsible for providing food and drink: for various Band activities as requested by the Band Director.

Spirit Items

- Responsible for sale of Spirit Items at Booster activities and designated football game.

Publicity

- Prepare newspaper articles to publicize Band activities.
- Prepare announcements for Band events.
- Prepare articles for Cy-Fair Paw Prints Newsletter.

Sewing

- Coordinates volunteers to size and alter uniforms for Band members.
- Repair uniforms as needed during the year.
- Coordinates volunteers to make Color Guard flags.

Historians

- Take photos throughout the year of band activities to prepare the end of year band video.
- Work with Band Council Historian to chronicle the events of the band

Pit Crew

- Assist percussion members in setting up the pit for halftime and competitions.
- Insure volunteers are available to perform these duties.
- Perform maintenance as required on the pit equipment.
- Load and unload the pit bus for all games and competitions.

Spring Auction

- Coordinate all aspects of the Spring Auction (obtaining auction items, forming committees for food, raffle, publicity, etc.)

Marching Practice Support

- Coordinate volunteers to be at each Band marching practice.
- Provide: first aid as required and authorized by parents.
- Keep a written record of student movement in and out of rehearsal.

Telephone

- Provide telephone communication with the membership in coordination with the Executive Board and appropriate committees.

Color Guard

- Coordinates any assistance as may be requested by the Color Guard instructor and/or Band Director.
- Insures Color Guard members know about band activities.

ARTICLE VII. MEETINGS

There will be no less than two meetings per school year as called by the President. A quorum of the Executive Board shall consist of at least two officers (one of which shall be the President or Vice-President) and two other board members. A quorum for a general membership meeting shall consist of a quorum of the Executive Board and at least three members at large.

ARTICLE VIII. AMENDMENTS

The bylaws may be amended by a majority of the members present at any scheduled meeting of the general membership provided that oral notification stating the purpose of the proposed amendment was given at the previous meeting, or written notice stating the purpose of the proposed amendment be sent to each member in good standing at least ten (10) days prior to such meeting.

ARTILCE XI. DISSOLUTION OF THE ORGANIZATION

Upon dissolution of the association, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by the Court of Competent Jurisdiction of the county in which the principal office of the associate is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

In accordance with the previous paragraph, the Cy-Fair High School Principal will determine distribution of the assets.

Voted and approved at a meeting of the general membership on August 23, 2001

Allan Kresta, President

Leonard Reeves, Treasurer